# RESUME

# Name: RISHABH RAWAT

# Email Id: [shivamrawat1612@gmail.com](mailto:shivamrawat1612@gmail.com)

# Contact No: 8896787428

# CAREER OBJECTIVE

* A management student who possesses good interpersonal communication skills and wishes to achieve a challenging position in your dynamic organization so as to contribute to the organization’ growth with my skill set.

# EDUCATIONAL QUALIFICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| DEGREE | College | BOARD / UNIVERSITY | YEAR | PERCENTAGE |
| MBA | Indira Gandhi institute of cooperative management | Indira Gandhi institute of cooperative management, Lucknow | - | Persuing |
| B.com | R.N.Singh mahavidyalaya | Allahabad state university | 2021 | 61.84% |
| Intermediate | BBS Inter College, Allahabad | UP board | 2017 | 67% |
| High School | BBS Inter College, Allahabad | UP board | 2015 | 71.16% |

# TECHNICAL SKILLS

* Human Resource Skills (workshop)
* Power Python (workshop)
* Microsoft Power BI (workshop)
* CCC (certificate)
* Digital power (workshop)
* MS Excel (workshop)

# STRENGTHS

* Never give up attitude
* Self motivated, quick learner, willing to adapt new challenges
* Good team player as well as leader, positive mindset

# AREAS OF INTEREST

* Human resource management

# HOBBIES

* Playing guitar
* Reading Book
* Cooking

# SUMMARY

* Understanding the administration activities
* A quick learner and hard worker
* Seeking an entry-level opportunity with a reputed organization where I can utilize my skills and enhance my capabilities

# PERSONAL INFORMATION

Father Name Rakesh Rawat

Address: 145/2H Manas Nagar , Chandpur , Salori, Prayagraj

Date of Birth 16/11/1999

Gender Male

Marital Status Single

Languages Known Hindi, English

# DECLARATION

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.

### Date:18/02/2023

### RISHABH RAWAT