

Vatshalya Singh

HR Recruiter

Results-driven HR recruiter with 2.7 Years of experience in talent acquisition and human resources. Proven track record of successfully identifying, sourcing, and placing top-tier candidates across various industries. Adept at building strong relationships with clients and candidates to ensure the best fit for both parties. Dedicated to contributing to organizational success by attracting and retaining top talent. Looking to leverage my skills and experience to drive recruitment efforts and support strategic HR initiatives.

✉ singhvatshalya11@gmail.com

☎ 7355458561

📍 Munshipuliya, Indira Nagar, Lucknow-226016, Lucknow, India

WORK EXPERIENCE

HR Recruiter EMONICS

09/2022 - 03/2023

GOA

Achievements/Tasks

- My responsibilities included Talent Assessment and acquisition, candidate sourcing and screening, advance Boolean search, social media recruiting tools, placement and onboarding.
- Scheduled interviews for candidates across 30 roles. Assisted with new employee onboarding.
- Collected feedback after final round interviews and put together comprehensive compensation packages for prospective hires.

HR Recruiter VERTOCITY

10/2020 - 09/2022

Hyderabad

Achievements/Tasks

- Talent Acquisition and as a Human Resource – Recruitment Specialist and Collected job requirements and posted job descriptions on internal site as well as job boards like Indeed and leading to 8 full-time hires.
- Gathered feedback after final interviews and created comprehensive compensation packages for prospective hires and led new talent acquisition and recruitment processes for over 50 new full-time hires.
- Administered company-wide compensation and benefit plans and Conducted employee onboarding and helped organize over hours training and development initiatives.
- Worked with team members 1 to 1 and in small groups to enhance performance and employee satisfaction.

SKILLS

Vendor Relationships

Screening Offer Negotiations Recruitment Process

Strategic Recruiting

Onboarding Employee Retention Training/Development

Effective Time Management

Microsoft Office

Performance Management

LANGUAGES

English

Full Professional Proficiency

Hindi

Full Professional Proficiency

INTERESTS

Basketball

Listening Music

EDUCATION

Master of Business Administration Lovely Professional University

2020 - 2022

Jalandhar

Bachelors of Commerce Shri Ramswaroop Memorial University

2017 - 2020

Lucknow

class 12th St. Xavier Public School

2017

Gorakhpur

Class 10th Surmount International School

2015

Gorakhpur