



Mansi Srivastava

Human Resource



Contact Details

✉ mansi.srivastava2023@glbimr.org

☎ +91 9026347705

📍 Nalanda Blue Heaven Hostel,
Knowledge Park 3, Gr. Noida

🌐 <https://www.linkedin.com/in/mansi-srivastava-b589b0282>

Certifications

- Maestro Recruiter
- Financial Accounting
- Business Valuation
- Advanced SAS Proficiency

Awards & Accolades

- Serving as a video editor in Social Media Cell at GLBIMR | 2023-25
- Organized and Co-ordinate the fresher's and farewell event in Graduation.
- Won Miss Farewell Trophy in Graduation

Skills & Competencies

- DFA (Diploma in Financial Accounting)
- Ms-Word
- PowerPoint
- Ms-Excel
- Problem Solving
- Co-ordination Ability
- Multitasker
- Good Listener

Career Objective

I am a goal oriented person and enthusiastic person. always seeking for the opportunity to learn new things in my life, by exploring myself in different perspective.

Internship

KPB Solution | Human Resource Intern
28 August - 23 December, 2023

Keys Responsibilities:

- Experience in Recruitment
- I am responsible for End to End recruitment process like sourcing the candidates.
- Following up with the candidate, LinkedIn Posting, Coordinating with candidates.
- Communicating Testing, Interview scheduling and managing client relations.
- Know about ATS (Applicant Tracking System), Job hai recruitment, Naukri.com

Academic Qualifications

2023 - 2025	PGDM Human Resource GL Bajaj Insitute of Management & Research Greater Noida, Uttar Pradesh
2019 - 2021	Bachelors Of Arts English D. D. U. Gorakhpur University Gorakhpur, Uttar Pradesh
2015 - 2016	Intermediate Maths S.V.M.B.I. College Gorakhpur, Uttar Pradesh
2013 - 2014	Highschool S.V.M.B.I. College Gorakhpur, Uttar Pradesh

Industry & Academia Participations

- In Coca- Cola Appliances, I adeptly fostered strategic partnerships between industry and academia, elevating brand visibility and market share.