

# Tanisha Jaiswal



Fresher



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## Profile Summary

Detail-oriented graduate with a passion for Human Resource Management, strong communication and Organizational and interpersonal skills. Seeking an entry-level HR role to apply my knowledge and contribute to a dynamic organization.



## Education

B.Com, 2023

Avadh Girls Degree College, Lucknow

12th, 2020

CBSE, English

10th, 2018

CBSE, English



## Projects

12 Months

Nss(National Social Service)

- Participated in the National Service Scheme (NSS), a voluntary program in India aimed at community service.



## Certification

- Course on computer concepts(CCC)-2023
- National Social Service(NSS)-2022



## Key skills

- Recruitment & Onboarding
- Employee Engagement
- HR Documentation
- MS Office
- Communication & Teamwork



## Personal Information

City **Noida**

Country **INDIA**



## Hobbies

- Vlogging
- Listening music



## Languages

- English
- Hindi



## Social links

<https://www.linkedin.com/in/tanisha-jaiswal-5301bb311>