Mandakini Rai

I am a highly motivated and hardworking individual looking for a responsible role in a reputable organization.

I would love to Create value for my prospective employer through my dedicated and diligent efforts. I am seeking a role in a company where I can contribute my ideas and be mentored towards a successful career.

Thank you

Education	
St. John's school Ghazipur High School	01/14 - 01/16
St. John's school Ghazipur Intermediate	01/16 - 01/18
Modern Girl's college of professional studies, Lucknow, Uttar Pradesh Bcom(Hons)	01/19 - 01/22
University of Lucknow (Department of business Administration) MBA	11/22 - present
Projects	
Internship	07/23 - 08/23

- Company name: Medanta medicity hospital Lucknow
- · Title:Human resource
- Major job Responsibilities: Participate in recruitment and selection events, conduct telephonic interview, update day to day tracker list

Personal Information

- DOB: 01/01/1999
- · GENDER: Female
- CONTACT NO: 8303410124
- EMAIL: mandakini.bch.v@gmai.com

Key Skills -

- · Active listening skills
- Communication skills
- Mangament skills
- Leadership skills
- Team building skills

Interests -

- Writing
- Reading
- Traveling