

## Harshita Shukla

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7905610094

Shastri Nagar, Kanpur



## Career Objectives

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- to work with an organization that would give me opportunity for personal growth and enhance my professional skills in human resource management.

## Education

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- 2020 - pursuing MBA in tour and travel management from Kanpur University with 70%.
- 2019 - completed Diploma in Food and Beverages service [Hotel Management] with 76%.
- 2018 - completed B.SC. from Kanpur University.
- 2015 - completed 10+2 from Fatima Convent with 80%.
- 2013 - completed 10 from Fatima Convent with 80%.

## Experience

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- Completed six months industrial training in hotel.

- Completed online training in human resource at 7-star group.
- Worked in Grand Geet Hotels as a front office associate.

## Skills

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- Good knowledge of M.S. Office.
- Good knowledge of IDS Software.
- Decision maker
- Interpersonal communication
- Adaptability.
- Creative writing
- English proficiency

## Additional Detail

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- Attend the event of tourism day.
- Participate in LIC national essay competition.
- Participate cultural festival in C.S.J.M. University and get 3<sup>rd</sup> prize.
- Participate in nation health run in Green park.
- Having CCC certificate.

## Area of interest

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- Human resource management.
- Tour and travel management.

## Strength

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- Believe in team work.

- Ability to work in difficult situations
- Creative ideas.
- Leadership quality.

## Hobbies

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- Reading novels.
- Travelling.

## Language

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- English
- Hindi

## Personal Details

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Date of birth	-	26 October 1999
Marital Status	-	Single
Nationality	-	Indian
Name of Father	-	Ved Prakash Shukla
Name of Mother	-	Sulbhi Shukla

## Declaration

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I here by declare that the above- mentioned details are true and correct to the best of my knowledge and believe.

Harshita Shukla