

# SAUMYA KESHARWANI

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## PROFESSIONAL SUMMARY

Dynamic MBA candidate with dual specialization in Finance and Human Resource, combining analytical skills with a deep understanding of organizational behavior. Completed a finance internship at the Food Corporation of India gaining hands on experience in financial concurrence, taxation, financial auditing and streamlined billing process and HR & Marketing internship at Cnear Company. Seeking to leverage a unique blend of finance and Human Resources expertise to contribute to organizational success and drive business growth.

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## EDUCATION

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| <b>Master of Business Administration (Finance and Human Resources)</b><br>052-Institute of Engineering and Technology, Lucknow,UP<br>CGPA- 8.64 | 2023-2025 |
| <b>Bachelor of Science (BSc)- (Maths, Physics)</b><br>Prof. Rajendra Singh University (1075)<br>Percentage-70%                                  | 2018-2021 |
| <b>Senior Secondary-(Science)</b><br>54938- MGM Kaushambi Presidency School & College<br>Bharwari Kaushambi, UP<br>Percentage- 80%              | 2016-1018 |

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## SKILLS

**Technical skills :** MS Excel, MS Office Suite, MS Power BI, Web Development (HTML),

**Human Resources Skills :** Recruitment strategies, Sourcing and Screening, Labor Laws, Human Resources Management, HR Analytics

**Finance Skills:** Data Analysis, Financial Modeling, Accounting, Taxation

**Soft Skills :** Problem Solving , Typing (35+ wpm), Interpersonal skills, Leadership Skills, Communication

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## EXPERIENCE

**FINANCE INTERN: Food Corporation of India** (Regional office, Lucknow )

- Assisted in Financial Concurrence, tax audits, and budget forecasting.
- Streamlined billing and reporting processes, reducing errors by 10%.

**HR and Marketing Intern : Cnear Company**

- Assisted in recruitment Processes, including sourcing, scheduling interviews and supported HR in onboarding new hires.
  - Collaborated with the team to create engaging content for marketing campaigns and social media platform.
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## PROJECTS

### 1. Study on Financial Management Practices and Auditing at Food Corporation of India

- Conducted in-depth analysis of financial management processes, including financial concurrence, billing and audits.
- Recommend adoption of advanced tools and data analytics for enhancing financial transparency and decision making.
- Developed insight into public sector financial practices and hands-on experience in large scale.

### 2. Role of Biometric Data Encryption in protecting financial transactions

- Developed a model to enhance financial transaction security using biometric data .
- Analyzed data encryption methods and implemented a model to enhance transaction security.

### 3. UP Craft Haven Mobile Application

- A user friendly mobile application promoting local craftsmanship.
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## CERTIFICATION

Financial Literacy Certificate (NISM)| Human Resource Analytics (Alison)| Fundamental of Human Resources (Alison)| Co-author Certificate| Power BI (ISO 9001)| Cultural fest Certificate (Lucknow University)| Online Dispute Resolution Mechanism(NISM)

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## EXTRA –CURRICULAR ACTIVITIES

Co-authored books ‘Being an Indian Teenager’ and ‘Zindagi As It Is’ (available in Amazon Kindle)

Head of Social Media for college fest, leading a team and increasing online engagement.