



AKANKSHA

Electrical & Electronics Engineer

Seeking a position to utilise my skills and abilities in organisation that offer professional growth while being resourceful, innovative & flexible.

Contact



9511125251



talkrawat1@gmail.com



H.no-4, Block A-17, LDA Colony
Sulabh Awas, Transport Nagar,
Lucknow (UP), India.

Education

● Bachelor of Engineering

Punjab Technical University

2011-2015

Jalandhar, Punjab.

● Higher Secondary School

Kendriya Vidyalaya No.-3

2011

Jalandhar Cantt, Punjab.

Skills

Strong Communication ● ● ●

Relationships Building ● ● ○

Microsoft Excel ● ● ○

Microsoft Word ● ● ○

Microsoft Power Point
Presentation ● ● ●

Experience

● KVC CONSULTANTS LTD

HR Consultant

May 2023 - Present

- Sourced & screened candidates for top MNC (BPO).
- Conducted interviews & made hiring recommendations.
- Managed the onboarding process for candidates.
- Provided HR support to employees.

● SSK GROUP

Trainee Engineer (Internship)

Dec 2014 - April 2015

- Worked on the designing of High & Low Power switches.
- Assisted Tech. Head at assigned projects.
- Worked as part of R&D teams.
- Worked as part of management team too.
- Assisted seniors in numerous projects.

● SHIP SWITCHGEAR

Trainee Engineer (Internship)

May 2013 - July 2013

- Worked on the designing of High Low Power switches.
- Fault finding in products.
- Worked closely with R&D teams.
- Worked as part of management too.
- Assisted seniors in numerous projects.

Linguistic Abilities

Hindi



English



Punjabi

