

## Contact

Near SBI ikauna district Shravasti  
UP  
9565765992 (Mobile)  
signvikas@gmail.com

[www.linkedin.com/in/vikaś-singh-02a545190](https://www.linkedin.com/in/vikaś-singh-02a545190) (LinkedIn)

## Top Skills

Strategic Sourcing  
Recruiting  
Strategic Human Resource Planning

## Certifications

Human Resource Management

# Vikaś Singh

IT & Non-IT Recruiter | Talent scout | Human Resources professional  
| Strategist | HR Administrator | HR Recruiter | MBA  
Bengaluru, Karnataka, India

## Summary

Skilled in talent acquisition. Special ability to negotiate terms. Proven professional with extensive interest.

## Experience

TheHirepro  
HR Associate  
December 2021 - Present (1 year 1 month)  
Delhi, India

Job Responsibilities:

- Understanding the client's requirement
- Identify suitable candidates through various Job Portals like Naukri.com, Monster.com etc.
- To Explain the Candidates regarding the Requirements
- Responsible for fulfilling Manpower Requirements of the company.
- Screening of relevant resumes with job description and skill sets given.
- Scheduling interviews of the potential candidates.
- Follow-ups with Candidates & Clients
- Co-ordinate with client and candidate for personal interview.
- Close down the position within given time frame
- Hand-Holding of Candidate till Joining and after the joining also.
- Maintaining Reports & MIS
- Developing, Monitoring and Maintaining of Database on the basis for immediate future requirements
- Preparing daily & weekly reports regarding work.

IT/NON IT POSITIONS WORKED FOR:

Java developer  
Tech Lead  
Devops engineer  
Devops head  
Frontend developer

Angular developer  
Node.js Developer  
Automation testing  
SDET  
Hadoop administration  
Android developer  
IOS developer  
Network engineer  
Full stack developer  
product solution engineer  
Realationship manager  
Sales manager  
HR manager

## LIVE CONNECTIONS Bangalore

### Management Trainee

August 2021 - October 2021 (3 months)

Bangalore Karnataka, India

Successfully recruiting consultants for various permanent/full time positions on various IT Technologies

Managed up to 15 requisitions a week full time.

Finding active and passive candidates using proactive sourcing methods, high touch direct sourcing and networking to find top candidates for current and future openings. Uses cold calling, data base mining blogs, internet/web searches, LinkedIn, employee referrals to generate candidate leads.

## IT POSITIONS WORKED FOR:

Guidewire Insurance  
ECM (Enterprise Content Management  
SAP SQL DBA SSIS  
Guidewire Developer  
Guidewire Tester  
Solution Architecture  
Data Architecture  
Workday Tester  
Workday Developer

AWS Java/Python, AWS Developer With Dynamo DB and Kensis,  
JavaScript Developer  
Python Developer  
Microsoft Modern data platform  
Microsoft Azure PaaS  
JDA Transportation Management  
Microsoft Azure Data Services  
Teradata BI  
Power BI  
Program manager  
Salesforce lighting  
AWS glue

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## Education

### GEMS B SCHOOL

Master of Business Administration - MBA, Marketing · (2019 - 2021)

### M.L.K PG College

B.com, Business/Commerce, General · (2016 - 2019)