



Shikhar Saxena

Human Resource
Executive

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Male

22/12/1998

ED 47, Sector Q, Aliganj, Lucknow



About

An enthusiastic and energetic person with an optimistic approach towards the problem in hand. Fast learner and adapts to different work environments easily and efficiently even under pressure.



Education

UNIVERSITY OF LUCKNOW	May 2021 - Perusing
<i>Bachelor of Legislative Law</i>	
UNIVERSITY OF LUCKNOW	May 2020 - June 2017
<i>Bachelor's Of Business Administration</i>	
LA MARTINIERE COLLEGE, LUCKNOW	May 2015 - June 2017
<i>Intermediate - Science, Mathematics</i>	
LA MARTINIERE COLLEGE, LUCKNOW	May 2013 - June 2015
<i>High School - Science</i>	



Internship

YOUTH EMPOWERMENT FOUNDATION	HR Intern	Sept 2019 - Dec 2019
HUNDRED PLUS MARKET INNOVATIONS	Business Unit Head	Apr 2019 - Sept 2019
YEH EK SOCH FOUNDATION	HR Intern.	Jan 2019 - April 2019
BITCOIN BASICS	Sales & Marketing	Jan 2018 - Mar 2018



Experience

IENERGIZER	Jan 2021 - July 2021
<i>Sr Executive Customer Relation</i>	
Customer Relations and Product information	
VBEYOND CORPORATION	Sept 2020 - Jan 2021
<i>Executive Recruiter</i>	
2x recruitment, hands on experience with LinkedIn Recruiter and Excel	
MF NICESPICES	May 2019 - June 2020
<i>Customer Service and sales Associate</i>	
Managed clients and customer relations and detailed data analysis	



Activities

RANG BARSE	Feb 2020 - March 2020
<i>Volunteer</i>	
Organised Lucknow's biggest holi party	
EKAL FUTURE FOUNDATION	Sept 2020 - Jan 2021

Volunteer

Organised a 3 day all India meet. Chief Guest - CM UP, Yogi Adityanath

EKAL FUTURE FOUNDATION

Sept 2019 - Jan 2020

Volunteer

Organised various study camps

YEH EK SOCH FOUNDATION

May 2019 - Jan 2021

Volunteer

Be a jagrik Campaign by UNFPA

UNIVERSITY OF LUCKNOW

June 2018 - Sept 2020

Cultural Head (FineArts Dept.)

Organised various intercollegiate functions & events

LA MARTINIERE COLLEGE, LUCKNOW

May 2015 - Apr 2017

Cultural Head

Organised various interschool events



Skills

- Hands-on experience on LinkedIn Recruiter
- Good knowledge of Microsoft Excel
- Good communication, convincing, and public dealing
- Team Management



References

Mohd Fazal - 7068-824-361

Gaurav Bansal - 9289-121-121

Rachita Srivastava - 7897-500-391 ()

Dr. Priya Srivastava - 9450-588-342