Surya Gupta



I am a motivated MBA graduate with specialized in both HR and finance. I have consistently performed well throughout my academic career and am eager to explore opportunities in these fields as I begin my professional journey.

CONTACT

Mobile: +91-6394896104 Email: mehakg314@gmail.com

SKILLS

- Microsoft Word
- Microsoft Excel
- Microsoft PowerPoint
- Event Management
- Staff Management
- Customer Relationship Management
- Coaching

LANGUAGES KNOWN

- English
- Hindi

OTHER INTERESTS

- Home Decor
- Teaching
- Dancing
- Cooking
- Mandela Art

EDUCATION HISTORY

Post Graduation

Course	MBA (HR/Finance)
College	Sacred Heart Institute of
	Management and
	Technology, Sitapur
Year of Passing	2024
Grade	75%
Graduation	
Course	B.B. A (Management)
College	Sacred Heart Institute of
	Management and
	Technology, Sitapur
Year of Passing	2022
Grade	64%

Certifications

Excel Essential Training

INTERNSHIPS

Hyundai Motor, 6 Months

As a Digital Manager, utilizing the Global Digital Management System (GDMS) 2.0 at AKC Hyundai, my role revolves around harnessing this powerful tool to streamline and optimize various digital processes and workflows across the organization. GDMS 2.0 serves as a centralized platform for managing digital assets, facilitating communication, and enhancing collaboration among team members.

Bajaj Motors, 6 Months

As a CRM, managing customer interactions effectively from lead generation to post-sales support, maintaining a holistic view of customer relationships and improving customer satisfaction.