



TANUSHRI

OBJECTIVE

To secure a job and use my skills and knowledge for organizational and personal growth and seeking an entry level position to begin my career in a high level professional environment.

EXPERIENCE

- **Pickara**
-
Management Trainee
Managed and prioritized our partner's schedules to ensure that their time and work should be focused on critical and strategic issues. Had interaction with different levels of personality to whom I have assigned work.
- **IFortis Corporate**
-
Human Resource Trainee
Managed an active calendar of appointments and managed a team to work for corporate ambassador and marketing and prepared confidential correspondence.

EDUCATION

- **National PG college**
Bachelor's of vocational education
7.0
- **St Dominic Savio College**
2019
Intermediate
75.6%
- **St Dominic Savio College**
2017
High School
74.33%
- **Narsee Monjee Institute of Management Sciences**
Diploma in Human Resource Management
Pursuing

ACHIEVEMENTS & AWARDS

- Trained new sales representatives
- NCC (A-grade) Certificate
- Increased company growth through advertisements

ADDITIONAL INFORMATION

Completed O LEVEL course from UPTEC

CONTACT

- @ tanushrisrivastava7@gmail.com
- 📞 9473510071
- 📍 53 Rabindra palli

SKILLS

- HTML (Beginner)
- Good Communication skills
- Persistent problem solver
- Strong attention to detail
- Good level of accuracy
- Natural negotiator

INTERESTS

- Exploring new things
- Reading
- Passionate to work in corporate field
- Traveling

LANGUAGES

- Hindi
- English