

OBJECTIVES

A motivated and detail-oriented recent graduate with a degree in MBA from AKTU. Possesses a strong foundation in Accounts & Financial terms, with hands-on experience through internships, projects, and coursework. Demonstrates excellent problem-solving abilities, effective communication skills, and a proactive approach to learning. Eager to contribute to a dynamic team and apply academic knowledge to real-world challenges.

EXPERIENCE

9/2021 - 9/2022

ADVISOR
At **Concentrix Daksh India Private Ltd.**

1. Handling claims 2. Claim processing 3. Document verification 4. Checking authorization 5. Verification of location & Demographics 6. Checking duplicate claim 7. Checking address and patient information with insurance 8. Fill PDS form 9. Processing payment of claim 10. Send claim for location update 11. Processing COB claims 12. Send claim for pricing update 13. Checking member responsibility (Deductible, Co-insurance & Copay)

3/2023 - 3/2024

Analyst
At **R1RCM**

1. Checking eligibility 2. Checking patient address & DOB (Demographics) 3. Checking duplicate claim. 4. Work on special project report. 5. Filling ADJ. Sheet 6. Checking member responsibility 7. Document verification

5/2024 - Present

Analyst
At **VIEWGOL India Pvt. Ltd.**

Checking Statement for payment Checking Demographics of patient Checking insurance card and eligibility Checking duplicate Review Fraud claim Review each Statement and payment if found any Fraud transaction then need to report

QUALIFICATIONS

8/2016 - 7/2019

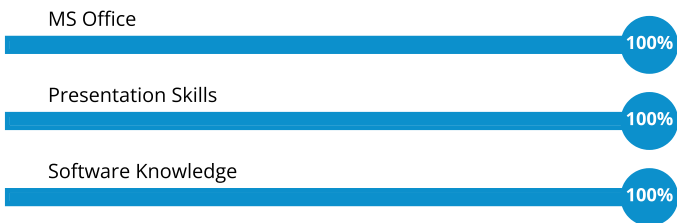
Bachelor of Business Administration
From **Goel Institute of Higher Studies & Mahavidyalaya**

8/2019 - 8/2021

Master of Business Administration
From **Lloyd Institute of Management & Technology**

SKILLS

Technical Skills



Management Skills

- ✓ Leadership
- ✓ Active Listening and Learning
- ✓ Performance Improvement
- ✓ Adoptable in Every Situation
- ✓ Goal Oriented
- ✓ Creativity
- ✓ Problem Solving
- ✓ MS Office
- ✓ Presentation skills
- ✓ HRP

ACHIEVEMENTS

4/2022

Employee of the month
From **Concentrix Daksh India Private Ltd**

100% Quality achieved 120% Production achieved Help Team Members Make Production log data Work on specific Project and CBO like- Demographics, pricing, Hold 2 & 3, PDS Filling.

8/2023

Shinning Star

From R1RCM

100% Quality achieved 120% Production achieved Clear OJT in first attempt Help Team Members with me in OJT

LANGUAGES



Hindi
Expert



English
Expert

INTERESTS

Cricket

Travelling

PERSONAL INFORMATION

Father's Name

Vipin Chaurasia

Nationality

Indian

Marital Status

Single

Date Of Birth

25/11/1999

Religion

Hindu

REFERENCES

Request On Demand