**RESUME**

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| **Name** | : Pulkit Shubham | **DOB** | : 03/03/1998 |
| **Course** | : MBA GEN | **Email** | :pulkit3798@gmail.com |
| **Address** | : C-7, Flat no. -T1,  Gaurav Apartment Chander Nagar, Ghaziabad, U.P.-201011 | **Contact** | : +91-7217691215 |
| **Passport No.** | V4421619 | **LinkedinID** | : 753291170 |
| **Father’s Name** | Mukesh Kumar | **Occupancy** | : Sr. Dy. General Manager, BEL, Min. of Defence, Govt of India Enterprise. |
| **Mother’s Name** | Priti | **Occupancy** | : Homemaker (Ph. D.) |

**Objective:**

To be a part of professional team of a reputed company where I can utilize my skills and business studies background to contribute for the growth of the organization. This will enable me also to be a better professional.

**Work Experience:**  
  
**Collabera Talent Solutions Pvt. Ltd. (Currently working) as Talent Search Specialist-Direct Hire**

Collabera is a global digital solutions company. It is ranked among the top 5 Information Technology(IT) and professional staffing firms in the US., with more than $1 billion in sales revenue and a global presence that represents approximately 15000+ professionals across North America, Asia Pacific and Europe. Over 25 years, it has been providing services such as staff augmentation, managed services and professional search services to fortune 500 corporations across the globe.

**Responsibilities**:-

* Reviewing the job description, understanding the client’s requirement and accordingly execute a search plan for identifying potential candidates to fit the requirement.
* Run a search using Boolean Key string, Job Title or specific skill sets.
* Source Candidate using multiple channels and job boards like monster, career builder, Dice, LinkedIn RPS, LinkedIn, internal databases, social media etc.
* Build strong candidate relationships & credibility to leverage their trust for getting referrals.
* Timely communication with the candidates and keeping them posted on their candidature.

# **Skills**- Screening, Communication, Staffing Services, Job Postings, Teamwork, Full-life Cycle Recruiting, Job requirement analysis, mentoring, sourcing, recruiting.  
  
**Internship :**

**Internship in the following Org.:**

* **Bharat Electronics** *(12/05/18 to 30/06/18)*
* Learning about core products and services provided, and organizational structure & coordination among them.
* Research project conducted by way of SWOT analysis of the company.
* **India Infoline** (19/05/20 to 19/07/20)

Learning about its products and services, investment and stock markets basics.  
  
**Industrial Visits:**

* **Suzuki Motorcycle India Private Limited**
* Brief history of Suzuki Motorcycles, Assembly line of the company

**Technical Skills / Certifications:**

AMCAT : Certified (>90 percentiles in HR, Marketing, English),

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| --- | --- |
| MS Office | : Intermediate Level |
| Certifications | Certified for the following:  1. Google Data Analytics (From Google),  2. International Leadership and Org. Behaviour,  3. Six Sigma and the organization(Advanced),  4. Gender analytics for Innovation,  5. Project Management,  6. Business Presentation Skills,  7. Agile Leadership: Introduction to Change  8. Certified Human Resource Management Professional  9. SAS programming(From Internshala) |

**Educational Qualification**

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| Year | Exam | College / Board | Marks % / CGPA |
| 2019-2021 | MBA-General | Amity University | 8.21 CGPA |
| 2016-2019 | BBA(Marketing) | Bharati Vidyapeeth | 7.36 CGPA |
| 2016 | Intermediate | CBSE | 52.6% |
| 2014 | Class X | CBSE | 5.8 CGPA |

**Academic Achievements and co-curricular activities**

* Event Organizer (Sangathan-Cultural Event)

**Willing to take any challenge and ready to relocate anywhere in India, if required.**

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