

NILAM YADAV

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Vision

Intended to build a career with a leading corporate, with committed & dedicated people, which will help me to explore myself fully and realize my potential.

Strengths

Attentive, passionate, knowledgeable and different, I pride myself on being a goal-oriented, enthusiastic individual who has willingness and ability to work for long and extended hours whenever my work demands.

Qualifications

2019	MBA	SV INSTITUTE OF MANAGEMENT
2017	B.SC	PURVANCHAL UNIVERSITY
2014	XII	UP BOARD
2012	X	UP BOARD

INTERNSHIP

FORRET INDIA Pvt Ltd

as a HR Intern for 2 months

- Learnt how to do recruitment from the primary sources.
- of Interaction with client as well as candidates.
- Learnt Different aspects recruitment.

CIEL INFO SOLUTION

as a HR Intern from Nov 2021 to Jan 2022

- Learnt n to n recruitment .
- Source CV from Naukri portal.
- Learnt how to do recruitment from the primary sources.

Professional Experience

IKAMATE HR INDIA Pvt Ltd, From Jan 2019 to June 2019 as Hr Recruiter

- Responsible for n to n recruitment
- Sourcing cv's from various job portals
- Screening resumes and incoming application forms
- follow-ups from candidates
- shortlists relevant candidates
- client coordination

kalol institute of Management, From Jun 2019 to July 2020 as Assistant Professor

- Taking lectures
- Offering academic support and advice to student.
- Preparing lesson plans and assigning project topics

Skills

- **SOFT SKILL**
- Hardworking
- Quick learner
- Good observation skills
- Good listener
- Good Communication skill

Personal Details

Father Name : Mr. Akhilesh Yadav
Date of Birth : 7/06/1996
Languages Known : English, Hindi

Gender : Female
Nationality : Indian
Hobbies : Dancing, Travelling , Watching Web series.
