



ANURADHA YADAV



CONTACT

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Gorakhpur Uttar Pradesh
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OBJECTIVE

I seek challenging opportunities where I can fully use my skills for the success of the organization.



INTERNSHIP

Softnick India Pvt Ltd

01/07/2021 - 01/08/2021

HR intern

- Got to know about roles and responsibilities of HR.
- Conducted Interview of shortlisted candidates.
- Calling the eligible candidates for the interview.
- Worked on Excel.



EDUCATION

Deen Dayal Upadhyay Gorakhpur University,
Gorakhpur

2022

MBA
66.5%

Deen Dayal Upadhyay Gorakhpur University
Gorakhpur

2019

BA
55%

Jyoti inter College Naharpur Gorakhpur

2016

Intermediate
74.5%



SKILLS

- * Communication skills
- * Interpersonal relation
- * Time management skills
- * Problem solver



LANGUAGES

Hindi

English



TECHNICAL SKILLS

Microsoft office

Tally

• **Jyoti inter College Naharpur Gorakhpur**

2014

High school

80



CERTIFICATE



HR profile

Certified in training and development from
softnick India Pvt Ltd gorakhpur



INTERESTS



To learn technical skills



EXPERIENCE



Six month experience in Mahindra Sardar motors
as ICRE sales post.