

# GEETIKA KHATRI

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To obtain a challenging position in a high quality environment where my resourceful experience and academic skills will add value to organizational operations.

## EXPERIENCE

### **CUSTOMER SUPPORT ASSOCIATE**, TECH MAHINDRA

Energetic and optimistic customer service representative with 1 year of professional experience assisting customers in solving complex issues.

### **RESEARCH ANALYST**, XDBS

Dedicated and responsible for researching, analyzing, interpreting, and presenting data related to markets with 4 months of experience.

### **PRIVATE TUTOR**

Enjoy creative problem solving and getting exposure on multiple subjects while teaching. Worked with students to improve their skills in certain subjects since 6 months.

## EDUCATION

2013-2017

**B.TECH**, BANASTHALI UNIVERSITY

2012-2013

**SECONDARY SCHOOL CERTIFICATE**, SBVM INTER COLLEGE

2011-2012

**HIGHER SECONDARY CERTIFICATE**, SBVM INTER COLLEGE

## SKILLS

- Communication
- Problem Solving
- Self-Driven
- Microsoft Office word and PowerPoint.

## **ACADAMIC PROJECTS**

- Made a project on water level indicator with alarm.
- Made a project of smart bank system.
- Presented seminar on topic Gi-Fi Technology.
- Made a website on the topic E-Commerce of Khadi using HTML.
- Made an obstacle avoider robot during workshop.
- Made a Home Automation and Security System project using Arduino.

## **ADDITIONAL INFORMATION**

Date of Birth-20 February 1995

Hobbies-Cycling, Dancing

Languages- Hindi, English