

SHIVA SINGH (SHIVI SINGH)

Contact

@ shivi.rajawat997@gmail.com

Mobile no : 9319928892

Sec 10 a Gurgaon

Personal Details

Date of Birth : 25/4/1997

Birth

Marital Status : Single

Status

Nationality : Indian

Declaration : I hereby declare that the information furnished above is true to the best my work of my knowledge and in case of any discrepancy my selection should be rejected

Sign : Shivi singh

Sex : Female

Permanent address: Krishna Nagar Kanpur pin code 208017

Skills

Ms word.tally, excel sheet, C++,java80%
Computer education diploma for 18 month, Ability to provide excellent customer service

OBJECTIVE

To succeed in an environment of growth and excellence and earn a job which provides me job satisfaction and self development and help me achieve personal as well as organization goals .

EXPERIENCE

Plp advisory services 23 march
Sales executive 2019 - 1
Airofly travels Pvt ltd, Dec 2020
From September 2018 to January 2019
Payment follow up,billing , provide to all bills statement to client

Kpm engineering solutions Pvt Ltd 5 Dec
Managing back office support 2021 -
Client follow up and office work ,calling ,new inquiry Till dated
generate,creat ppt

EDUCATION

Kanpur University 2017
MA
55,

Kanpur University
BA
55

Up board
12th

Up board
10th

Kanpur
Adcap 18 month