

# **Curriculum-Vitae**

**REKHA JHA**

**ADDRESS- 531/119 BADA CHANDGANJ**

**BHINDIYA TOLA ALIGANJ LUCKNOW**

**PIN CODE-226024**

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## **CAREER OBJECTIVE**

*To obtain a position in a people –oriented organization where I can maximize my experience in a challenging environment to corporate goals.*

## **ACADEMIC QUALIFICATION**

- *M.A. Passed From Dr. RML Avadh University in 2023.*
- *B.A Passed From Lucknow University in 2020.*
- *Intermediate Passed From UP Board in 2017.*
- *High School Passed From UP Board in 2015.*

## **WORK EXPERIENCE**

- *I have 2 Year 6 Months Experience in Technosys Private Limited.*
- *1 year Experience Tally Calling in Bajaj Finance.*

## **KEY TECHNICAL SKILLS**

- *1 Year Computer Course PDCA (Professional Diploma in Computer Application.*

- *Civil Defense From Lucknow.*
- *Front Office Mahendra Skills Lukcnov.*

## **ACHIVEMENT**

- *NSS (NATIONAL SERVICE SCHEME).*

## **PERSONAL INFORMATION**

*Fathers Name* : *Late. DINESH CHANDRA JHA*  
*Date of Birth* : *08/01/1998*  
*Marital status* : *Single*  
*Nationality* : *Indian*  
*Religion* : *Hindu*  
*Language Known* : *Hindi, English*  
*Hobbies* : *Travelling & Reading Books.*  
*Strengths* : *Positive Thinker & self Motivated*

## **DECLARATION**

*I hereby declare that all the information in the Resume is correct*

*And true to the best of my knowledge.*

*Date.....*

*( REKHA JHA)*

*Place.....*