

# CONTACT

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## Address:

Ganga Hostel , University Of Lucknow New Campus , Jankipuram , Lucknow ,Uttar Pradesh - 226021

# **SKILLS**

Communication
Coordination
MS Office
Public Relation

# LANGUAGE

Hindi English Korean

# RIYA SINGH

Seeking an entry level position in a reputable organization to expand and utilize my learning, skills and knowledge. Possess excellent communication skills and have an eye for detail. Flexible to work in any environment as required.

# **EDUCATION**

# **University Of Lucknow**

05/08/2023 – Present MBA [Human Resources Management]

## **University Of Allahabad**

10/09/2020 – 29/07/2023 B.com with 75%

### Maharishi Vidya Mandir

2019 – 2020 Class 12<sup>th</sup> With 82%

# Maharishi Vidya Mandir

2017–2018 Class 10<sup>th</sup> With 69%

# **CERTIFICATIONS**

Fundamentals Of Project Management - GOOGLE Computer Applications – AU, PRYAGRAJ Web Disigning – AU, PRAYAGRAJ