



Merleena Mathew

CONTACT

📍 Pulikkan (H) Kuttikad P.O Thrissur
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PERSONAL DETAILS

Date of Birth : 05/05/2001
Marital Status : Single
Gender : Female

SKILLS

Time Management



Communication



Adaptability



Listening Skill



LANGUAGES

English

Hindi

Malayalam

OBJECTIVE

To work in an organisation that provides me ample opportunities to enhance my skills and knowledge along with contributing to the growth of the organisation.

EDUCATION

Masters Of Business Administration (HR, Finance)	2022-2024
Holy Grace Academy Of Management Studies	
67%	
B.Com	2019-2022
Sacred Heart College Chalakudy	
68.08%	
Higher Secondary	2018-2019
St.Sebastian's Higher Secondary School, Kuttikad	
87%	
Matriculation	2017
St.Sebastian's Higher Secondary School, Kuttikad	
88%	

PROJECTS

B.com Project

Study on customer satisfaction in services provided by SBI with special reference to Chalakudy municipality area
Assesed customer satisfaction levels with SBI services in Chalakudy using surveys and data amalysis, idengifyinh key areas for service improvement and customer retention strategies.

MBA HR Project

Employee Satisfaction Towards Welfare Measures At KERALA FEEDS LTD KALLETUMKARA
Analyzed employee satisfaction with welfare measures through surveys and statistical tools,providing insights and recommendation to enhance work place morale and productivity.

COMPUTER KNOWLEDGE

Microsoft Excel

CERTIFICATION

Certification On Principle of management

Certification on Chatgpt HR

Certification on conflict management

Certification for completing Work readiness program by ASAP Kerala

PARTICIPATION

Participated in best marketing manager in Christ College, Irinjalakuda

Volunteer in management fest

HOBBIES

Listening music

Gardening

Dancing