


MAHAK SRIVASTAVA

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utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=android_app](https://www.linkedin.com/in/mahak-srivastava-b46310251?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=android_app)

Objective

To become a strategic HR business partner, providing guidance and support to leadership and employees, and driving organizational success.

Experience

- Ca Sharad Srivastava and co.** 14/11/2023 - 20/01/2024
Jr. Accountant (internship)
Financial statement preparation and review
Accounts payable and receivable management
Accounting software utilization (Excel, QuickBooks)
Financial data analysis and reporting
- Ankur traders and manufacture** 21.04.2024 - Present
Jr. Accountant
- Enhanced knowledge of accounting principles, practices, and regulations.
- Developed strong problem-solving skills, resolving financial discrepancies and issues.
- Improved communication skills, presenting financial data and insights to stakeholders.
- Built strong relationships with colleagues, contributing to a positive and productive work environment.
- Gained valuable industry insights, staying up-to-date with market trends and developments.

Education

- Kendriya vidyalaya** 2019
Science
64.8
- Kendriya vidyalaya** 2021
Commerce with mathematics
72.6
- Lucknow University** 2024
Bachelor of commerce
62

Skills

- Excel (Advanced), QuickBooks
- Microsoft Office (Word, PowerPoint, Outlook)
- Accounting Software (Tally Prime)
- Problem-Solving aur Conflict Resolution Skills
- Communication skills

Personal Details

- Date of Birth : 15.12.2004